

**LINCOLN LIBRARY BOARD OF TRUSTEES BOARD MEETING
JANUARY 26, 2011
MAIN LIBRARY**

Board Present: Mark Denzler, Mike Lelys, Marty Ryan, Anthony Schuering, Ray Watson.

Board Absent: Jennifer Walsh Hammer, Nina Harris, Gary Koch, Robert Messina.

Staff Present: Nancy Huntley, Director; Elena Mheidze, Administrative Services Manager; Lois Morse, Assistant Director; Ernie Slottag, City Communications Director.

President Ryan called the meeting to order at 5:12 p.m.

MINUTES: Mr. Lelys made a motion to approve the December 2010 Board minutes. Mr. Ryan second the motion. The motion carried.

FINANCIAL REPORT & BILL LIST: The December financial reports were reviewed. Approximately 40% of line 1506 (Library Books & Materials) remains unspent, but is encumbered. Line 1604 (EDP Equipment) has now been expended. Funds in Contractual Services (Line 1232) are used for payments to other libraries for items damaged or lost by Lincoln Library customers. Lincoln Library currently does not bill other consortia libraries for lost and damaged items. The Board asked staff to consider doing so in the future.

DIRECTOR'S REPORT:

CAP – The College Assistance Program (CAP) is holding a Financial Aid Workshop on February 21, 2011, at 6 p.m., in the library's Carnegie Room North. The CAP coordinator will offer advice on completing the FAFSA form and finding funds to assist with paying college tuition.

Big Read – The kick-off for the Big Read in Central Illinois will be held in the Brookens Auditorium of the University of Illinois, Springfield on February 15, 2011. At that time, the winners of the Under the Influence, a contest for expressing the inspiration of music, will be announced and the Youth Symphony will perform. The book selection for this year's Big Read is Carson McCuller's *The Heart is a Lonely Hunter*.

Budget FY12 – Budget numbers for FY12 are the same or slightly less than the previous budget year. Due to a misunderstanding with the Office of Budget & Management, the proposed budget shows six vacancies; however, there are only three. It is anticipated ,that the library will need to cut the three vacancies from the budget. The library currently has 41 employees and is anticipating the resignation of one during this fiscal year.

West Branch Book Sale – The books and audio-visual materials at the West Branch will be sold to the public this spring. The furniture will be sold through the city auction. Prices have yet to be determined. All funds raised at the book sale will be added to the library's budget for expenditure.

Strategic Plan – The library’s strategic plan has expired and is in need of revision. Few of the FY2008- FY2011 goals were accomplished due to the downturn in the economy and the subsequent negative impact on the library’s budget. Mr. Ryan and Mr. Schuering will serve on the committee to write a new long range plan. Mr. Watson has tentatively agreed to serve on the committee.

FRIENDS OF LINCOLN LIBRARY: The paperback sale, held on Saturday, January 15, 2011, appears to have been quite successful. An exact dollar amount raised should be available soon. The Friends of Lincoln Library are considering making a donation to the Lincoln Library Foundation in memory of Mayor Timothy J. Davlin.

ROLLING PRAIRIE LIBRARY SYSTEM: The Illinois Library Association is offering a Library Trustee Workshop on March 26, 2011. The fee is \$125.00. All Lincoln Library Board Trustees are members of ILA. The library system mergers will be a topic.

At this time, it appears as though the soon-to-be formed Southern System will have at least three public library trustees on its Board. In the past, Lincoln Library and Decatur shared a “guaranteed” seat on the RPLS board. Despite being the largest libraries in the system, it does not appear either will have a seat on the new Board.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Board By Laws – Mr. Denzler made a motion to revise the bylaws to state that the Nominating Committee will present the following year’s slate of officers at the Board meeting prior to the last meeting of the calendar year. Mr. Schuering second the motion and the motion carried.

Foundation Appointments – Mr. Denzler made a motion to appoint Helen Cox and David Jenkins to fill the community-member positions on the Foundation Board. Mr. Schuering second the motion and the motion carried.

EXECUTIVE SESSION: None.

PUBLIC FORUM: None.

ADJOURNMENT: The meeting adjourned at 5:37 p.m.

Submitted By Kim Hergett