

**LINCOLN LIBRARY BOARD OF TRUSTEES BOARD MEETING  
SEPTEMBER 28, 2011  
MAIN LIBRARY**

**Board Present:** Jennifer Walsh Hammer, Gary Koch, Robert Messina, Marty Ryan, Anthony Schuering.

**Board Absent:** Mark Denzler.

**Staff Present:** Nancy Huntley, Lincoln Library Director; Willis Logan, Executive Assistant, Office of the Mayor; Ernie Slottag, Director of Communications, Office of the Mayor.

President Ryan called the meeting to order at 5:07 p.m.

**MINUTES:** Mr. Schuering made a motion to approve the June 2011 Board minutes. Mr. Koch seconded the motion. The motion carried.

**FINANCIAL REPORT & BILL LIST:** In response to questions at the June Board meeting regarding May financials, Director Huntley clarified that transfers were not necessary to pay for the repairs to the microfiche equipment and CD cleaner. Nor were funds needed to pay for the clean-up and repairs required at West Branch following a flood caused by frozen pipes this past winter. If warranted later in the budget year, a transfer of funds may occur.

Following the retirement of the Technical Services Manager, book ordering has slowed. Staff has recently received training from Baker & Taylor, which should lead to an increase in purchasing soon.

**DIRECTOR'S REPORT:**

**Kindle** – The library's ebook collection, Library-on-the-Go, is now compatible with the Kindle. The collection has been popular with customers, resulting in waiting lists for many titles. The library has a contract with Gale for ebook purchases. Ebooks are more expensive than hardback books. Ebook provider, Harper Collins, has begun requiring titles be re-purchased after 26 circulations.

A few libraries have begun loaning e-readers that are pre-loaded with books. Director Huntley would like to pursue offering something similar to Lincoln Library customers.

**Summer Reading Program** – Participation in the summer reading program was down slightly over last year. A lack of school visits likely contributed to the decline.

**“Faces of 9/11/01” Display** – In commemoration of the 10-year anniversary of the 9/11 terrorist attacks, images of many of the victims were displayed throughout the library. There was also a display of nonfiction books on the second floor. The exhibit received good press coverage, including an article in the *State Journal-Register*.

**Sunday Hours** – Sunday hours will resume at the library, from 1 p.m. to 5 p.m., on Sunday, October 2, 2011. Parking in the underground garage will be free on Sundays.

**125<sup>th</sup> Anniversary** – Lincoln Library will celebrate 125 years of public library service to the citizens of Springfield with a reception on Sunday, October 2, 2011. There will be a display outlining the changes throughout the years, a brochure listing 125 things you can do at the library, and refreshments.

**Renovations & Repairs** – Renovation of the second floor is on hiatus. Repairs of the water-damaged walls on each floor is still needed. The Friends of Lincoln Library may purchase a wet-vac, if the fall season is rainy and again leads to water leaking in through the windows.

**Vacancies** – The Division Manager position, vacated in June by Pam Langhoff, is being replaced with a Librarian I. Interviews for the position are currently underway.

**Nominating Committee** – The Nominating Committee will prepare a slate of officers for the trustee election once there is a full Board. Per Willis Logan, Executive Assistant, Office of the Mayor, 2 vacancies and 1 re-appointment (Martin Ryan) are expected to be confirmed at the October 18, 2011, City Council Meeting. Two additional appointments are expected in November.

**Review of Standards for Illinois Public Libraries** -- As a requirement for the Per Capita Grant, Chapter 2 (Governance & Administration) of the Standards for Illinois Public Libraries was reviewed. Lincoln Library meets several of the standards, but will strive for improvement in continuing education for Board Trustees. The library does pay each Trustees' membership fee for the Illinois Library Association (ILA).

**FRIENDS OF LINCOLN LIBRARY:** At their September meeting, the Friends of Lincoln Library Board discussed potential changes to the annual book sale – location, dates, prices, etc. The Friends have agreed to assist with the library's anniversary celebration and purchase the refreshments.

**ILLINOIS HEARTLAND LIBRARY SYSTEM (IHLS):** Mr. Schuering reported Leslie Bednar has been appointed Executive Director of the Illinois Heartland Library System and that the Board continues to work on policies and procedures. Delivery vans may need replacement soon, due to high mileage.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

**Per Capita Grant** -- The Illinois State Library Per Capita grant, due October 15, 2011, was reviewed. As in past years, the grant money will be used to fund a portion of the library's book budget. Mr. Ryan made a motion to approve the grant application with the understanding that the figures would be totaled and typographical errors corrected. Mr. Schuering second the motion. The motion carried

**First Night --** Mr. Ryan made a motion to allow the Springfield Area Arts Council to use the Carnegie Room after library hours for the annual First Night event, with the understanding that the Council will pay half of the Security Guard's salary for the evening. Mr. Schuering second the motion. The motion carried.

**EXECUTIVE SESSION:** None.

**PUBLIC FORUM:** None.

**ADJOURNMENT:** The meeting adjourned at 5:51 p.m.

Submitted By Kim Hergett