

Administrative Management Society Springfield Chapter

Processed by

Stephanie Martin, 2021

Size

1 box

Scope

The collection includes chapter newsletters, and meeting and program materials. Also, materials from the 1966 Business Show, the Salary Survey, membership and mailing lists, photos, and news articles. AMS Regional 9 Conference materials from 1965 are included. All materials are from 1965-1966.

Background

The Springfield chapter of the National Office Management Association was formed in 1946. It was open to men and women. Its mission was "to promote a free exchange of ideas on office organization among its members. To encourage the work of standardization and to determine, in so far as possible, general standards of office work applicable to all industries. To initiate and effect the applications of scientific methods to the problems of office organization and management. To assist established educational and other institutions to interpret the needs of commerce and industry in so far as the curriculum of study and training for a business career is concerned. To establish and maintain a closer fraternal relation between executives and other interested in the problems of office or organization and management."

They changed the name to Administrative Management Society in 1963-1964. They held monthly programs, an annual business show, and conducted a salary survey.

Provenance

Gift# 2004-39 from Lonnie Carter

Contact

Sangamon Valley Collection
Lincoln Library, the public library of Springfield, IL
326 S 7th St.
Springfield, IL 62701
217-753-4900

Contents by folder

1. Membership and Mailing List 1965
2. AMSGRAM News newsletter April, May, September 1965
3. AMS Regional 9 Conference 1965
4. AMSGRAM News newsletters, Meeting and Program Materials Oct, Nov, Dec 1965
5. AMSGRAM News newsletters, Meeting and Program Materials Jan, Feb 1966
6. AMSGRAM News newsletters, Meeting and Program Materials March 1966
7. Salary Survey Seminar 1965
8. Mailing list 1966
9. Business Show 1966
10. Business Show 1966
11. Business Show 1966
12. Business Show 1966
13. Paper on archives by Theodore J Cassady, Illinois State Archivist and AMS member
14. News articles and photocopies of photos of members
15. Photos
16. Photos