

**LINCOLN LIBRARY BOARD OF TRUSTEES MEETING**  
**APRIL 25, 2018**  
**LINCOLN LIBRARY BICENTENNIAL ROOM**

**Board Present:** Helen Cox, Vice-President; Arden Lang, President; Mary Muccianti; Dr. Donald Ross; Marty Ryan; Stuart Shiffman.

**Board Absent:** Cristina Cray; Davida Fanniel; Larry Harvell.

**Staff Present:** Jeff Blazis, Fiscal Officer; William O’Hearn, Director.

**Public Present:** None.

President Lang called the meeting to order at 4:59 p.m.

**MINUTES:** Mr. Shiffman made a motion to approve the minutes of the January 24, 2018, meeting. Mrs. Cox seconded the motion. The motion carried.

**FINANCIAL REPORTS:** The financial reports and bills lists from February and March 2018 were reviewed. There were not any questions.

**DIRECTOR’S REPORT:**

**Per Capita Grant** – Lincoln Library has been awarded \$145,312 in per capita grant funds. The amount -- \$56,000 more than anticipated – will decrease the amount of the City’s corporate transfer.

**Vacancies** – A new Security Officer began working at the library in mid-April. Applications are currently being accepted for the remaining Security Officer vacancy. Candidates for the Librarian I position will be interviewed in early May, with hopes of having the position filled by late June.

**IPLAR** -- The Illinois Public Library Annual Report (IPLAR) was reviewed by the Board. Prior to submission, the Board member information will be reviewed for accuracy. The IPLAR serves as the library’s annual statistical report and must be submitted to the Illinois State Library 60 days following the end of the fiscal year. The financial figures and statistics in the report have not been audited and may vary slightly once the city audit is complete.

*(Mr. Shiffman left the meeting at 5:08 p.m.)*

**Strategic Plan** – The Strategic Plan objectives are complete and will be provided to Board soon. There are approximately 20 measurable objectives for FY19.

**PRESIDENT'S REPORT:**

**Library Trustee Bylaw Review** – The Board continued with their review of the bylaws, noting no changes for Article VII. Library Director or Article VIII. Parliamentary Authority.

**FRIEND'S REPORT:** No report.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:** None.

**EXECUTIVE SESSION:** None

**PUBLIC FORUM:** None

**ADJOURNMENT:** The meeting adjourned at 5:24 p.m.

Submitted by Kim Hergett

The next meeting of the Lincoln Library Board of Trustees is scheduled for WEDNESDAY, MAY 23, 2018, at 4:45 p.m. in the Bicentennial Room.