

# LINCOLN LIBRARY BOARD OF TRUSTEES MEETING



**May 28, 2025**

**Board Present:** Helen Cox, Vice-President; Robert Banks; Kathryn Harris; Mary Mucciante; Marty Ryan

**Board Absent:** Andre Jordan, Ann Mares, Chris Terry

**Staff Present:** Gwen Harrison, Director; Emily Stone, Assistant Director; Jeff Blazis, Fiscal Officer; Corynn Londo, SVC Intern

Vice-President Cox called the meeting to order at 4:45pm.

The Board approved the minutes for the April 2025 meeting.

**Financial Report:** Jeff Blazis, interim Fiscal Officer, presented the April financial reports. He noted that as of April, the second month of the fiscal year, the library had expended 11% of its funding and received 15% of the projected revenue for the year.

## **Director's Report:**

### **GENERAL UPDATES**

- The Board reviewed *Serving Our Public 4.0 – Standards for Illinois Libraries*, Chapter 12 (Technology).
- Fast Forward Libraries will be working with the staff, Board, and the public to develop a three-to-five-year strategic plan for the library.
- Most repairs for the Bookmobile have been addressed and payment has been scheduled so that the vehicle can be registered.
- The library will resume charging for printing and copying on July 1<sup>st</sup>, and signage has been placed throughout the building to alert patrons.
- Assistant Director Stone provided an overview of the Illinois Public Library Annual Report that was sent to the State Library. FY25 saw a large increase in library programs and attendance, more public use of technology, and more staff training hours.

- The library plans to add photos of the Board to the library website. The headshots will be taken at the July meeting.
- Director Harrison reviewed several upcoming pieces of legislation that may impact the library, including an act requiring libraries to have staff members trained in the use of opioid antagonists. Lincoln Library already meets this standard, and will host annual NARCAN trainings for all staff.
- The new Extension Services van has been ordered and should arrive in 6-8 weeks. A huge thank you to the Foundation for the purchase of this vehicle.
- With the addition of Public Relations Manager Lana Shovlin, the library is seeing strong engagement growth on its social media platforms.

## **NEW STAFF AND HIRING**

- Corynn Londo started May 19th as the SVC summer intern. They will work on digitizing the Mercury Studio Negatives.
- The Library Page position for Youth Services will be posted soon.
- Security Officer James Davis has resigned effective May 24<sup>th</sup>, and the position will be posted soon.
- The person selected to fill the Fiscal Officer position has withdrawn from consideration and the position will be reposted.

## **PROGRAMMING AND EVENTS**

- Lincoln Library participated in Springfield PrideFest on May 17<sup>th</sup>, and saw nearly 500 visitors to the library booth.
- The May 8<sup>th</sup> Library Open House on May 8<sup>th</sup> was a success, and introduced patrons to areas of the library they may not have known about, such as the CoLab.
- The library has partnered with the NAACP to create commemorative programming around the anniversary of the 1908 Race Massacre in August.
- SVC Manager Stephanie Martin has created a display on the history of the Sangamon County courthouses. It is located in the new lobby on the second floor of the county complex, and she will curate a new exhibit for the space every 6 months.
- Youth Services is gearing up for Summer Reading, which begins June 2<sup>nd</sup>.
- Tonight, Laura Keyes will portray Mary Harlan Lincoln in "Mary Harlan Lincoln: Mourning Mary Todd Lincoln."
- Lincoln Library will host artist Jeff Lung on June 14<sup>th</sup> for an "Introduction to Neurographic Art" workshop.
- Sangamon Experience will host a National Public Radio Exhibit this fall through spring. It will be located on the 1st floor where the Underground Railroad exhibit was displayed. A grand opening will be hosted September 18, 2025.

## **President's Report:** *(Presented by Vice-President Helen Cox)*

- Vice-President Cox thanked Director Harrison and the Library staff for all their hard work.

## **Alliance Report:** None

**New Business:**

- The Board voted to approve both the Bulletin Board Policy and the Library Exhibit and Display Space Policy.
- The Board voted to allow for the Non-Resident Fee to be paid either annually or semiannually and approved an update to the Circulation Policy adding this language.

**Unfinished Business:** None

**Building Board of Trustees Meeting Agenda for July 2025:** N/A

**Public Forum:** None

**Executive Session:** None

**Adjournment:** Meeting was adjourned at 5:37pm.

**ROLL CALL FOR  
THE LINCOLN LIBRARY BOARD OF TRUSTEES MEETING  
Date 05.28.25**

**Meeting called to order 4:45**

**Meeting adjourned 5:37**

(Mark Y for yea and N for nay) **First Motion** **Second Motion**

		<b>Vote Results</b>				
Attendance		Minutes	Approve Bulletin Board Policy	Approve Library Exhibit and Display Space Policy	Approve Revised Circulation Policy	Adjourn
<u>✓</u>	<b>Banks, Robert</b>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
<u>✓</u>	<b>Cox, Helen</b>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
<u>✓</u>	<b>Harris, Kathryn</b>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
<u>Ø</u>	<b>Jordan, Andre</b>					
<u>Ø</u>	<b>Mares, Ann</b>					
<u>✓</u>	<b>Mucciante, Mary</b>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
<u>✓</u>	<b>Ryan, Marty</b>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
<u>Ø</u>	<b>Terry, Chris</b>					