

# LINCOLN LIBRARY BOARD OF TRUSTEES MEETING



**July 27, 2022**

**Board Present:** Andre Jordan, President; Helen Cox, Vice-President, Cristina Cray, Secretary; Geoff Pettys; Mary Mucciante; Tiffany Roe; Marty Ryan

**Board Absent:** Annie Brooks

**Staff Present:** Summer Griffith, Director; Emily Stone, Assistant Director; Denise Fisher, Office Coordinator; Dominique LaSalvia, Fiscal Officer; Greg Riegel, Access Services Manager; Caroline Kionka, Adult Services Manager; (*Stacy Ring, Fiscal Officer in training*)

President Jordan called the meeting to order at 4:51pm.

Roll was called.

**Minutes:** Minutes from May Board Meeting were presented for approval. A motion to approve the minutes unanimously carried.

**Financial Reports:** Fiscal Officer Dominique LaSalvia introduced Stacy Ring (Fiscal Officer in training) and submitted the April, May, and June financial reports. Ms. LaSalvia stated that everything was straightforward, nothing in the negative.

## **Director's Report:**

### **Vacancies**

- There is currently only one staff vacancy, the Library Assistant II position. Interviews have been completed and a hiring recommendation has been made.

### **Programming**

- The Summer Reading Program, wrapping up on July 29<sup>th</sup>, has been successful. Nearly every program was filled to capacity.
- Civic engagement and pop-up library events are increasing and have been quite successful.
- Programming will be very heavy in the fall, including a celebration of Space Week in October and a Murder Mystery Night in November.

### **Technology**

- 108 new hot spots will be available on August 1<sup>st</sup>.
- New computers are purchased but supply availabilities are impacting our ability to get more.
- Specialized software, including Adobe products, for public use will be purchased.

### **IPLAR**

- Emily Stone presented the 2021 IPLAR report.

### **Overall Report**

- The city's smoking ban for the library plaza was approved by city council.
- The library is working on beautification, including building murals and artwork.
- New digital display screen have been installed.
- The Library of Things will be introduced at a kick-off event in September.

**President's Report** – Mr. Jordan offered his congratulations to Summer Griffith on being confirmed as permanent Director. Mr. Jordan stated how pleased he was that the technology in the building was being upgraded. He also expressed his happiness with the growing diversity of the library staff.

### **Friends Report** –

- The June 11<sup>th</sup> book sale was successful.
- The Friends have taken the summer off and will not meet again until fall. Donations are not being collected this summer and the donation room has been emptied.

**Unfinished Business:**

- Bylaws
  - o No update
- Legislation of unincorporated areas of Springfield
  - o Cristina Cray is currently researching how other areas deal with similar situations.

**New Business:**

- Illinois Library Presents – Presented by Caroline Kionka. Groups of libraries pool money to secure “big name authors’ to do zoom events open to library users. Board of Trustees must approve purchase of membership. Board voted and membership was approved. Contract was signed by President Jordan.

**Public Forum:** A member of the public in attendance, Becky Whitlow, stated that she attended the Black Women Author’s Book Club hosted by Lincoln Library staff. She commented how well it was run and how excited she was to continue attendance.

**Executive Session:** None

**Adjournment:** Ms. Cox made a motion to adjourn and Ms. Cray seconded that motion. Meeting was adjourned at 5:45pm.

