

LINCOLN LIBRARY BOARD OF TRUSTEES MEETING



August 27, 2025

Board Present: Helen Cox, Vice-President; Robert Banks; Kathryn Harris; Mary Mucciante; Chris Terry, Secretary

Board Absent: Andre Jordan, President; Ann Mares; Marty Ryan

Staff Present: Emily Stone, Assistant Director; Denise Fisher, Operation Matt Johnson, Fiscal Officer; Jeff Blazis, Fiscal Officer; Billy Fleishli, Mayor's Office – Chief of Staff; Daquon Luster, Security Guard.

Vice-President called the meeting to order at 4:45pm.

The Board approved the minutes for July 2025.

Financial Report: July 2025 Financial Reports were presented. July was the 5th month of FY26.

Director's Report: *(presented by Assistant Director Emily Stone)*

NEW STAFF AND HIRING

- Daquon Luster – Security Officer
- Benjamin Jacob – Youth Service Page

GENERAL UPDATES

- Assistant Director Stone reviewed *Illinois Public Library Standards – Advocacy & Community Engagement* Exhibit 1: IL Public Library Standards. It was stated that based on Lincoln Libraries practices and performance Lincoln Library is safely in the advanced category in the chore chart for each standard.

- The Lincoln Library 2024 Annual Report was provided for attendees.
- **Statistics (July 2025)**
 - Physical Item Checkouts: 31,462
 - eBook/Streaming Checkouts: 14,348
 - Uses of Public Computers: 2,096
 - Times Lincoln Library App Was Launched: 4,378
 - Print jobs: 3,134 (down 33% from July 2024)
- **Extension Services Van**
The Extension Services van that was purchased by the Foundation should be ready in about 4 weeks.
- **3 Hot Days in August – A city-wide observance of the 1908 Springfield Race**
This event was extraordinary with more than 300 attendees at all of the events.
- **Trustee Training**
iLead is hosting a free trustee training. Trustees were encouraged to attend.
- **Lana Shovlin – Public Relations Manager**
 - The Opening Reception of “*3 Hot Days in August*” was well attended, with 97 participants joining us for the event.
 - Social Media engagement remains steady and consistent. Instagram performance continues to be very strong, with an 86.1% engagement rate on our content.
 - Lincoln Library was on 1240 am twice recently. Lana is working with Capital City Media Group to plug library events on air.
- **Stephanie Martin – Sangamon Valley Collection Manager**
 - Local Author Fiction Challenge hosted 5 participants.
 - Anna Sielaff presented on the Edwards Trace at Concordia Village.
 - SVC hosted kids from the Springfield Art Association’s History Detectives Camp.

PROGRAMMING AND EVENTS

- National Public Radio Event – September 18, 2025, 6 PM – 9 PM
“Radio That Listens to You: 50 Years of NPR Illinois” Exhibit Opening will be held at Lincoln Library. This exhibit will explore the hardships and joys of keeping local news reporting alive.
Ribbon cutting will take place at 6:15 PM. The reception will include friends and refreshments. Registration required. A cocktail hour will be held at the First Presbyterian Church from 7:30 PM – 9:00 PM.

The exhibit will be at the library through May 2026.

- The 2025 Illinois Library Association Annual Conference: You Belong Here will be held October 14 – 16 in Rosemont, IL
The Opening General Session is October 14th and Thursday, October 16th is Trustee Day. One trustee from the board is invited to attend.
- SOS Mobile DMV/IL Sec of State Event for the COMMUNITY will be held at Lincoln Library, 11/14/2025, 10 AM – 2 PM.

President's Report: Vice-President Cox

Alliance Report: The 3rd Annual Lincoln Library Alliance Trivia Night will be held on Saturday, September 27th at the Anchor Boat Club.

Foundation Business: N/A

New Business:

Update to Unattended Child Policy

The Board unanimously voted to approve an updated Unattended Child Policy.

Unfinished Business: The Board asked if the schedule for the Mobile Branch would start visiting the 10 wards soon. It was shared that, barring any unforeseen complications, a target date of September 2nd would be the Mobile Branch's official launch date. The schedule will be available on the library website and a ribbon cutting has yet to be scheduled.

Building Board of Trustees Meeting Agenda for September 2025: N/A

Public Forum:

Executive Session: None

Adjournment: Meeting was adjourned at 5:17pm.

**ROLL CALL FOR
THE LINCOLN LIBRARY BOARD of TRUSTEES MEETING
Date 08.27.25**

Meeting called to order

Meeting adjourned

(Mark Y for yea and N for nay)

First Motion

Second Motion

Vote Results

Attendance		Minutes	Unattended Child Policy		Adjourn
<u>✓</u>	Banks, Robert	<u>✓</u>	<u>✓</u>		<u>✓</u>
<u>✓</u>	Cox, Helen	<u>✓</u>	<u>✓</u>		<u>✓</u>
<u>✓</u>	Harris, Kathryn	<u>✓</u>	<u>✓</u>		<u>✓</u>
<u>--</u>	Jordan, Andre				
<u>--</u>	Mares, Ann				
<u>✓</u>	Mucciante, Mary	<u>✓</u>	<u>✓</u>		<u>✓</u>
<u>--</u>	Ryan, Marty				
<u>✓</u>	Terry. Chris	<u>✓</u>	<u>✓</u>		<u>✓</u>

Staff in Attendance: Emily Stone, Assistant Director; Denise Fisher, Operation Matt Johnson, Fiscal Officer; Jeff Blazis, Fiscal Officer; Billy Fleishli, Mayor's Office – Chief of Staff; Daquon Luster, Security Guard.