

LINCOLN LIBRARY BOARD OF TRUSTEES MEETING



December 3, 2025

Board Present: Andre Jordan, President; Helen Cox, Vice-President; Robert Banks; Mary Mucciante

Board Absent: Kathryn Harris; Chris Terry, Secretary

Staff Present: Gwen Harrison, Director; Emily Stone, Assistant Director; Denise Fisher, Operations Coordinator; Micah Moran, Fiscal Officer

President Jordan called the meeting to order at 5:04pm. (*Start of the meeting was delayed due to a triggered fire alarm.*)

The Board approved the minutes for October 2025.

Financial Report: October & November 2025 Financial Reports were presented by Fiscal Officer Micah Moran. The library's FY27 budget planning has begun.

Director's Report:

GENERAL UPDATES

- Fiscal Officer Micah Moran reviewed *Illinois Public Library Standards – Finance and Budget*
- **Statistics (October 2025)**
 - Physical Item Checkouts: 28,809
 - eBook/Streaming Checkouts: 14,100
 - Uses of Public Computers: 1,902
 - Times Lincoln Library App Was Launched: 3,721
 - Print jobs: 2,187 (down 60% from October 2024)
 - 2,006 votes in the Staff Pumpkin Contest!
- Assistant Director Stone stated that bids have been accepted from five vendors to replace Baker & Taylor, the library's former book vendor.

- Assisted Director Stone also announced the introduction of The Palace Project e-library app. This app will replace the Boundless app which is no longer in service.
- Director Harrison informed the Board that she and Trustee Helen Cox attended the ILA Legislative Meetup for Central IL. It was reportedly successful and very informational.
- Youth Services Manager Molly Dunlap, Dave Leonatti (Architect), and Director Harrison are meeting on December 9, 2025 to work on the Youth Services renovation plans.
- Lincoln Library will be hosting a Holiday Breakfast for staff and volunteers on December 18th. Members of Board of Trustees were encouraged to attend.
- The Lincoln Library Staff Institute will be held on January 8, 2026.
- Director Harrison invited the Board of Trustees to attend a Strategic Plan workshop on January 10, 2026 in the Bicentennial Room from 9am – 12pm.
- Lincoln Library will be presenting our FY27 Budget Proposal to the Springfield City Council on Thursday, January 15, 2026.
- IHLS Member Registration is now open. It will be held Thursday, February 19, 2026. Registration is available at <https://site.phedloop.com/event/ihlsmemberday2026/register#category>

PROGRAMMING AND EVENTS

- IL Library Presents has a lot of exciting upcoming programs:
 - Bringing History to Life with Jonathan Eig – Tuesday, January 13, 2026, at 7 PM.
 - Still Afraid of the Dark: An Evening with R.L. Stine, Tuesday, February 24, 2026, at 7 PM.
 - Beyond the Page with Percival Everett, Thursday, March 19, 2026, at 7 PM.
 - Cristina Henriquez: Voice, Culture, and Human Connection, Thursday, April 16 at 7 PM.
 - Babel-On with R.F. Kuang, Tuesday, May 19, 2026, at 7 PM.
- SVC is currently working in conjunction with CWLP on a Lake Springfield History Hunt.

President's Report: President Jordan thanked everyone once again for attending. He commended staff on how the evacuation of the building went during the triggered fire alarm. President Jordan encouraged the Outreach Manager attend a Board of Trustees meeting to fill them in on how things with Outreach and the Mobile Branch are going.

Alliance Report: The Lincoln Library Alliance Book Sale will be held Saturday, December 13, 2025 and Santa will visit Lincoln Library Saturday, December 6, 2025.

Foundation Business: The Foundation voted to allot additional funds for a corrected lift for the Extension Services van.

New Business: None

Unfinished Business: None

Building Board of Trustees Meeting Agenda for January 2026: N/A

Public Forum: None

Executive Session: None

Adjournment: Meeting was adjourned at 6:04pm.