

LINCOLN LIBRARY BOARD OF TRUSTEES MEETING



December 7, 2022

Board Present: Andre Jordan, President; Helen Cox, Vice-President; Cristina Cray, Secretary; Annie Brooks; Mary Mucciante; Geoff Pettys; Tiffany Roe; Marty Ryan

Board Absent: None

Staff Present: Summer Griffith, Director; Emily Stone, Assistant Director; Dominique LaSalvia, Fiscal Officer; Denise Fisher, Office Coordinator

President Jordan called the meeting to order at 4:48pm.

Roll was called.

Minutes: Minutes from October Board Meeting were presented for approval. A motion to approve the minutes with one correction unanimously carried.

(Correction: Annie Brooks was listed as present and absent. Minutes were corrected to show that Ms. Brooks was absent.)

Financial Reports: October Financial Reports were presented. It was stated that we still had approximately 46% of our budget remaining. Fiscal Officer LaSalvia assured the Board that financial lines that appear to be in the negative pull from other lines and that we are in good standing. Director Griffith and Fiscal Officer LaSalvia are currently working on the FY24 Budget, where additions to library staffing levels will be made a priority.

Director's Report:

General Updates

- We have received 14 new computers for the computer classroom and lab.
- Students are currently working on the pillar murals and the outdoor murals are expected to be completed in FY24.
- FY24 Budget will be requesting 6 new positions.
- The library is working with Resource One on the future Youth Services remodel.
- Director Griffith is working with the City to secure ARPA funds for replacement of the public elevators.

Bookmobile

- The bookmobile proposal went on first reading at City Council. The final vote will be December 20, 2022.

Programming and Outreach

- The library has completed nearly 100 outreach and pop-up events in the last 6 months.

President's Report: On behalf of the Board of Trustees, Mr. Jordan thanked staff for library shirts provided. He is also excited about making staff diversity a priority.

Lincoln Library Alliance Report:

- Tiffany Roe will be resigning from the Board of Trustees to be the president of the Lincoln Library Alliance.
- The Friends of Lincoln Library donated their remaining donated books and equipment to the Lincoln Library Alliance. However, there were no updates on where money raised by the Friends of Lincoln Library will be donated.
- The Alliance will be taking part in the Springfield Holiday Walk on December 10th.
- The Annual Book Sale is tentatively scheduled for May.

Foundation Report: A donation for \$10,000 was made to the Foundation. It was requested that this donation be earmarked for The Library of Things

Unfinished Business: None

New Business:

Behavior Policy Updates – The Board unanimously approved updates to the Behavior and Personal Possessions Policies and rescinded the current Food Policy. Policy changes will go into effect on January 1st, 2023.

2023 Meeting Days – The proposed meeting days for 2023 passed unanimously.

Meetings will continue to be held on the fourth Wednesday of each month, with the exceptions of June, November, and December. There will be no meetings held in June and November and December's meeting will be held on the first Wednesday of that month.

Public Forum: A member of the public asked whether the library was still subscribing to the St Louis Post-Dispatch and the Chicago Tribune. Staff present took his contact information and will notify him after checking subscription statuses.

Executive Session: None

Adjournment: Marty Ryan made a motion to adjourn and Helen Cox seconded that motion. Meeting was adjourned at 5:59pm.



**ROLL CALL FOR
THE LINCOLN LIBRARY BOARD of TRUSTEES MEETING**

Date 12.07.2022

Meeting called to order 4:48pm

Meeting adjourned 5:59pm

(Mark Y for yea and N for nay)

First Motion

Second Motion

Vote Results

Attendance	Minutes	Negate Current Food Policy	Amend Behavioral Policy	Amend Personal Possessions Policy	2023 Meeting Dates	Adjournment
Entered at 4:51pm Brooks, Annie		✓	✓	✓	✓	✓
✓ Cox, Helen	✓	✓	✓	✓	✓	✓
✓ Cray, Cristina	✓	✓	✓	✓	✓	Left at 5:18
✓ Pettys, Geoff	✓	✓	✓	✓	✓	✓
✓ Jordan, Andre	✓	✓	✓	✓	✓	✓
✓ Mucciante, Mary	✓	✓	✓	✓	✓	✓
✓ Roe, Tiffany	✓	✓	✓	✓	✓	✓
✓ Ryan, Marty	✓	✓	✓	✓	✓	✓

Staff in Attendance:

**Summer Griffith, Director; Emily Stone, Assistant Director; Dominique LaSalvia,
Financial Officer; Denise Fisher, Office Coordinator;**