

LINCOLN LIBRARY BOARD OF TRUSTEES MEETING



July 28th, 2021

Board Present: Arden Lang, President; Helen Cox, Vice-President; Cristina Cray; Mary Mucciante; Geoff Pettys, Tiffany Roe,

Board Absent: Annie Brooks, Andre Jordan, Marty Ryan

Staff Present: Rochelle Hartman, Director; Denise Fisher, Office Coordinator; Dominique LaSalvia, Fiscal Officer; Summer Griffith, Community Engagement Manager

President Lang called the meeting to order at 4:45pm.

Roll was called. Annie Brooks, Andre Jordan, and Marty Ryan were not present.

Minutes: Minutes from May 26th Board Meeting were presented for approval. It was pointed out that next to **Board Absent** it incorrectly stated **none**. Ms. Cray pointed out a misspelling of her name. Ms. Cray motioned to approve minutes as amended. Ms. Cox seconded the motion. The motion unanimously carried.

Financial Reports: Fiscal Officer Dominique LaSalvia submitted the April and May financial reports. She stated that regarding line 1232 in April, there is only 3% remaining because of an expected annual fee to SirsiDynix. Ms. LaSalvia commented that there had been no financial irregularities.

Director's Report:

COVID-19 Update – With COVID numbers back on the rise, the library is strongly suggesting staff and visitors to wear masks. The library will continue to follow guidance from City Hall and any state mandates.

Vacancies –

- Sarah Kumerow started as our new Adult Services Librarian on June 7th.
- Amber Moore began her position as Access Services Manager on June 14th.
- Josh Herring resigned from his Librarian Assistant II position and his position will be posted soon.
- We have received approval for the Youth Services Teen Librarian position and it will be posted soon.

Community Engagement Manager:

Social Media - Summer Griffith stated that social media numbers are growing. Staff is using Facebook for programming updates. Instagram engagement is up 300% in the past 3 months. All anecdotal comments are positives. Ms. Cray stated that she loved the library's Instagram posts.

Marketing –

- The library is underwriting NPR Illinois, so Lincoln Library will be getting a collection of 15 second spots through December.
- Ms. Griffith was excited to report that the library had no negative stories or b-roll reported for the past 6 months.
- Illinois Times is now carrying some staff book reviews
- The library has had a tent at the Farmer's Market and it has been quite popular.

Grant – The library has submitted a grant request to American Rescue Plan for an Outreach Coordinator (a one year position). We should have a response in October.

Mural – The Springfield Art Association has done a fantastic mural for the large window in Youth Services.

Mental Health Collaborations –

- Lincoln Library is currently collaborating with PATH (Projects for Assistance in Transition from Homelessness). Each Tuesday a PATH representative will visit the library property to offer aid to those in need of assistance.
- Representatives from the SIU Trauma Recovery Center will be visiting bi-weekly
- The library is working on a collaboration with SIU Community Health aiding older individuals coming out of the pandemic

Questions/Comments:

- Geoff Pettys commented on how enjoyable the Virtual Escape Room and the Scavenger Hunt were.
- Arden Lang complimented the hard work of Summer Griffith, Rochelle Hartman, and the reference librarians

President's Report: None

Friends of Lincoln Library: The Friends will be hosting a book sale August 14th from 10am – 12pm.

Unfinished Business: None

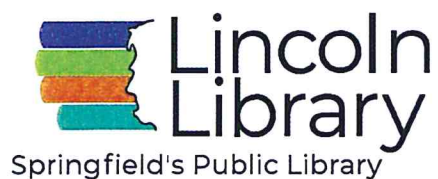
New business:

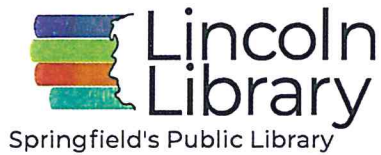
Policies – Director Hartman is asking that all library related Boards review their by-laws and policies and make updates if needed. Ms. Cox stated that she remembered that this process had previously started but had not been finished. Director Hartman stated that, if needed, she could provide what the library currently has on file.

Executive Session: None

Public Forum: None

Adjournment: Motion to adjourn was made by Ms. Cox. The motion was seconded by Ms. Mucciante. Meeting was adjourned at 5:20pm.





**ROLL CALL
FOR
THE LINCOLN LIBRARY BOARD**

Date 7/28/21

Meeting called to order 4:45pm

Meeting adjourned 5:20pm

(Mark Y for yea and N for nay)

First Motion

Second Motion

Vote Results

Attendance		Minutes				Adjournment
--	Brooks, Annie	--				
✓	Cox, Helen	✓				✓
✓	Cray, Cristina	✓				
✓	Pettys, Geoff	✓				
--	Jordan, Andre	--				
✓	Lang, Arden	✓				
✓	Mucciante, Mary	✓				✓
✓	Roe, Tiffany	✓				
--	Ryan, Marty	--				